



Admissions Policy

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Admissions Policy

Rushden Academy are totally committed to ensuring that admissions are in line with statutory guidance; pupils will be admitted without reference to ability, aptitude or culture.

Over-Subscription Criteria

The following criteria will be applied to all applications, in the order set out below, to decide which children to admit in the event of oversubscription ie when there are more applications than places available:

- 1. "Looked After Children"**, as defined by section 22 of the Children's Act 1989
Children in Care (Looked After Children) a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989.
 - 2. Where a child has a brother or sister currently in the academy**
Brother or sister is defined to include adopted siblings, half-siblings, step-siblings, and the child of a parent or carer's partner; but only if the siblings in question are resident in the same household.
 - 3. Children living in and attending state-funded primary schools in the civil parishes of Rushden.**
A map of the area is available from the academy.
 - 4. Where there are medical grounds for admitting the child. These must be supported by a doctor's report explaining why the academy is the most suitable academy for the child**
Children or families with a serious medical, physical or psychological condition where written evidence is provided at the time of application from a senior clinical medical officer and the general practitioner or specialist showing that it would be detrimental to the child or family not to admit to the preferred academy;
- For the purpose of the above criteria the word 'families' is determined as living at the same address at the time of application and also living at the same address on a permanent basis. Proof will be required.
- 5. Children of a member of staff employed by the academy for more than two years at the time of which the application is made, living in the same family unit at the same address** (letter from Principal required and must be submitted at the time of application).
 - 6. All other children** (i.e. those resident and attending primary academy outside the areas specified in criteria 3)

In the event of a "tie" under a single criterion (as above), allocation of a place will be decided by the proximity of the child's home to the academy with those nearer accorded the higher priority. Distances supplied by the LA will be used and these will measure the straight line distance using the Ordnance Survey eastings and northings of the home and academy address. Those with the least distance will be given priority. In the event of there being equal distances the priority will be decided by casting lots.

Waiting List

In the event of oversubscription, a waiting list will be maintained by the academy, ranked according to the criteria set out above. Applicants will join the waiting list according to these criteria regardless of the order in which the applications are received. When a place becomes available, it will be allocated to the child at the top of the waiting list. The academy will maintain the waiting list and parents must go to the academy to go on the waiting list, the list will close at the end of the summer term for a September start date.

Applications from twins and other multiple births

The academy will admit a twin (or other sibling from a multiple birth) even if this takes the number of admissions over the PAN, if to do otherwise would result in such siblings being separated.

Applications for academy places outside the normal admissions round

The academy will follow the agreed Fair Access Protocol (or equivalent local arrangement) for hard-to-place children with applications going directly to the Local Authority. Other applications for admission to the school beyond the normal transfer age should be made directly to the academy. The Principal along with the Chair of Governors will first consider whether places are available up to the year group's PAN, if available places remain oversubscribed, applicants will join the waiting list according to the criteria described above.

Admission of children of UK Service personnel outside the normal admissions round

Applications for children of service personnel with a confirmed posting to the county, or crown servants returning from overseas to live in the county, will be considered in advance of the family moving into the county if necessary. Where possible, an application must be included in the normal admission round.

An official letter, such as a posting note or letter of support from the commanding officer, should be sent to the Local Authority as soon as possible. This should include the relocation date and Unit postal address or quartering area address (the address of the closest house in the nearest 'quartering area'). Until a fixed address is available, the Unit postal address or quartering area address will be used and a school place allocated accordingly.

The local Authority will not refuse a service child a place because the family does not currently live in the area, and will not reserve blocks of places for these children.

Children will be considered to be siblings if any brother or sister is going to be attending a school. Their position on any waiting list will be set accordingly.

All applications will be dealt with in accordance with these admission arrangements. If a reasonable alternative cannot be offered, the child may be admitted as an 'excepted pupil' under the School Admissions (Infant Class Sizes) (England) Regulations 2012.

Admissions and Rushden Academy's Home-School Agreement

All students and their parents are required to sign Rushden Academy's Home-School Agreement once enrolled into the school (See Appendix A: Home-School Agreement)

Admission to Post 16 Provision

There is no limit on Post 16 places for pupils completing Year 11 at the academy and meeting the entry requirements below. There will be an agreed number of places available to pupils applying from other schools. Where there is capacity to accept additional pupils on courses, additional pupils may be admitted. If this is not the case and there is over-subscription from pupils who meet the minimum entry requirements below, the over-subscription criteria above will be applied.

The Post 16 provision currently offers a range of advanced courses which includes Level 3, Level 2 and Btec as well as opportunities to re-sit key GCSE subjects such as Maths and English. The minimum entry requirement for A levels is five or more 9 to 5 grades at GCSE. For admission to some A Level

courses, additional GCSE requirements may apply. Such course requirements are published in the TENC (The East Northants Consortium) prospectus available from Rushden Academy. Applicants to programmes mainly comprising vocational courses may be accepted with three or four suitable 9 to 4 grades if this is judged to be appropriate. Post 16 students who do not meet these requirements may be offered a Level 2 provision incorporating re-sit GCSE courses.

Right of Appeal

Parents have the right to appeal to an independent admissions panel if their child is not offered a place at the academy. For details on how to appeal, contact the academy directly. If your child secures a place on appeal, the place must be taken up within 20 school days of the date stated on the original application form.

Deadline

The deadline for applications for places at the academy for Year 7 in September 2020 is 31 October 2019. Applications are possible after this date, but they will be treated as late admissions under the LA's agreed procedures.

Where to apply

Applications within the normal admissions round for entry into Year 7 are made through the co-ordinated admissions system of the Local Authority in which a family lives.

Applications outside this co-ordinated process, for entry into other years including Year 12, should be made directly to the school.

APPENDIX A: Home-School Agreement

Home- School Agreement

Success for all children at Rushden Academy is built upon an open and supportive partnership between all concerned. A sound and co-operative Home-School Agreement will enable us to work within our School Philosophy and towards our Educational aims, thus ensuring that all students fulfil their full potential.

Rushden Academy

We will:

- Provide a fulfilling and challenging education
- Encourage every pupil to do their best
- Provide a secure and caring environment
- Promote the school's values and ethos
- Provide and follow a clear behaviour and uniform policy
- Set, monitor and Mark homework regularly
- Maintain a positive environment for learning
- Communicate regularly with parents about pupils' progress

Tutor's Signature:

Dated:

Students

We will:

- Arrive on time and aim for 100% attendance
- Wear my school uniform with pride and make every effort to be smart in appearance
- Bring the equipment I need for learning each day
- Always do my best and have a positive attitude to learning upholding the school values and ethos
- Be helpful and polite
- Respect the school environment
- Show respect to all staff and visitors and show respect and care for each other
- Exercise self-discipline and take responsibility for my actions

Students name:

Student's signature:

Dated:

The Parents/Carers

We will:

- Encourage our child to always do their best
- Ensure my child attends school regularly, is punctual and has all equipment needed for learning
- Contact the school in the early stage in the event of any problems
- Support actively the school's policies and guidelines for behaviour and uniform
- Support my child in homework and other opportunities for home learning
- Do my best to come to Parents' Evenings and other meetings about my child

Parent/ Guardian's signature:

Dated:

This policy was been approved by the board on: 13/5/19

Name: TIM FOSTER

Signature: T. [Signature]

Position: Chair of the Board

Date: 13/5/19

Signed: T. [Signature]

Date: 13/5/19

Due for Renewal: 19/9/19