

5th March 2018

Ref: GB/mvd

Dear Parents & Guardians,

We are now just 3 weeks away from our trip to Paris so I would like to remind you all about our Trip Information Evening on Tuesday 13th March, at 6pm in the Lecture Theatre.

Attendance, whilst not compulsory, is highly recommended as you will get to meet the staff accompanying the trip and will be given more details about the itinerary, including the time of departure from school during the early hours of Monday 26th March. You will also have the opportunity to ask any questions that you may have.

We would like any outstanding monies for the trip to be brought along to the evening and we must advise you that any outstanding balance on Friday 23rd March may jeopardise your child's place on the trip.

We would also like any outstanding passports and EHI cards by this date as we MUST have all these cards prior to travel to ensure free medical care if your child requires it while we are away. These can be applied for online at www.ehic.org.uk, they are free of charge and usually arrive within 10 working days.

We look forward to seeing you on Tuesday 13th March, if you have any questions in the meantime, please do not hesitate to contact me at the college.

Yours sincerely

Mrs G Brainwood
Head of MFL and trip leader.